

<p>1.</p>	<p>Introduction With 46 voting members present, Company Secretary Peter Andrews welcomed members to the 2021 AGM, and called the meeting to order.</p> <p>PA commented this was another unusual year with the AGM being held for the second time virtually.</p>	<p>Noted</p>
<p>2.</p>	<p>Apologies for absence Apologies were received and accepted from 16 members:</p> <p>Roger Bennett, Fiona Caldwell, Chris Clark, Avril Cunningham, Alison Frew, Jackie Handley, Tracey Kinloch, Mandy Knowlton Rayner, Kathryn Lowe, Carolyn McDermot, Graham Mully, Sally Riding, Suzanne Rolfe, Sarah Skeels, Richard White and Lorna Williams</p>	<p>Noted</p>
<p>3.</p>	<p>Declarations of interest None were declared.</p>	<p>Noted</p>
<p>4.</p>	<p>Approval of minutes of last AGM The motion to approve the minutes of 23 June 2020 was carried.</p>	<p>Noted</p>
<p>5.</p>	<p>President's report PA introduced Graeme Mackenzie to deliver the report.</p> <p>GM acknowledged how members had been working hard to manage risk during the pandemic crisis. ALARM committees and groups had also responded positively to restrictions and Graeme congratulated members on their achievements.</p> <p>GM thanked the ALARM office for their support.</p> <p>GM reported ALARM had risen to the challenges faced and had increased their digital offering, guidance publications and member journal with more planned in the coming year. Graeme advised also that ALARM had also increased its presence within national consultations.</p> <p>GM advised Wayne Rigby, Incoming President, had plans to build on what had already been achieved.</p> <p>GM expressed regret that the pandemic had prevented him meeting with members and sponsors face-to-face but felt privileged to be the first Scottish President in ALARM's 30-year history. Graeme confirmed he would continue his support of ALARM as Director.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

	Peter Andrews summarised that ALARM was stronger and better and thanked Graeme for his leadership of ALARM.	Noted
6.	<p>Company report Chris Walker, Financial Director delivered provided a summary report of ALARM's financial position over the last 12 months. Full details of the company's performance can be found in the 2020 Annual Report, available on the ALARM website.</p> <p>CW reported there was no pressure for ALARM to increase membership fees in 2022 and will look to invest those fees in products and services and new ways of working to increase support to members.</p> <p>In summary, CW noted that that ALARM had remained strong throughout the pandemic and was in a good financial position going forward. A budget was also in place for the return of face-to-face events.</p> <p>CW thanked members and sponsors for their ongoing support, engagement and commitment and also thanked the Board for their support in his role as Financial Director.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
6.	<p>Adoption of accounts The motion to adopt the 2020 accounts was carried.</p>	Noted
7.	<p>Approval of auditors The motion to approve the Auditors, Thompson Jenner, for 2021 was carried.</p>	Noted
8.	<p>Announcement of named officials Peter Andrews announced the named officials as follows: Wayne Rigby - President Karen Locke - Vice President Peter Andrews - Company Secretary Chris Walker - Financial Director Paul Dudley - Deputy Finance Director</p>	Noted
9.	<p>Any other business No other business had been notified.</p>	Noted
10.	<p>Date of next meeting Tuesday 5 July 2022, Manchester</p> <p>PA closed the meeting at 9:20</p>	Noted